

**Confidentiality System for Whistleblowing and
Accusation
(JW-06-2020-ZD)**

Confidentiality System for Whistleblowing and Accusation

Article 1 In order to comprehensively implement the requirements of managing and governing the Party and the enterprise in a strict way, strengthen the confidentiality of whistleblowing and accusation, safeguard the legitimate rights and interests of the whistleblower, and ensure the smooth and orderly implementation of disciplinary inspection and supervision work, combined with the actual situation of the Group, the System is established in accordance with the *Constitution of the People's Republic of China, Criminal Law of the People's Republic of China, Criminal Procedure Law of the People's Republic of China, Supervision Law of the People's Republic of China, Rules for Work of Handling Whistleblowing and Accusation of Disciplinary Inspection and Supervisory Organs and Provisions of the Supreme People's Procuratorate on the Protection of Citizens' Reporting Rights*.

Article 2 Organizations or individuals are encouraged in real-name reporting the violations of rules, disciplines and laws by employees of the Group in accordance with the law.

An accepted report by use of a real name or organization name with specific contact information is a real-name report.

Article 3 For any organization or individual who reports violations of rules, disciplines and laws to the Discipline Inspection Commission of the Group in accordance with the rules, disciplines and laws, the legitimate rights and interests shall be protected by law. The Discipline Inspection Commission of the Group shall keep strictly confidential the information the whistleblower and contents of

the report.

Article 4 The Discipline Inspection Commission of the Group shall take the following confidentiality measures for whistleblowing and accusation:

(I) The acceptance of reports shall be handled by a special person in a special place or through a special website or telephone. No irrelevant person shall be present.

(II) Reported clues shall be entered by a special person into a dedicated computer, and passwords shall be strictly managed. The dedicated computer shall be physically isolated from the Internet. Without the approval of the main person in charge of the Discipline Inspection Commission of the Group, other staff members shall not view the information.

(III) Reporting materials shall be stored in a place meeting the requirements of confidentiality, and irrelevant personnel are not allowed to enter.

(IV) It is strictly prohibited to disclose the content of the report and the personal information such as the name, address and telephone of the whistleblower, and it is strictly prohibited to pass the reporting materials to the person or the organization being reported.

(V) When the reporting is investigated and verified, it is strictly prohibited to present the original or copy of the reporting materials; except for the needs of the investigation work and the approval of the main person in charge of the Discipline Inspection Commission of the Group, it is strictly prohibited to conduct handwriting identification on anonymous reporting materials.

(VI) Other confidentiality measures that should be taken.

Article 5 Supervisors and discipline enforcement personnel shall strictly control the scope of the knowledge in the course of investigation, and shall not keep, conceal, check, excerpt, copy, and carry clues and related materials. It is strictly prohibited to disclose the investigation work.

During the work, the members of the investigation team shall use a dedicated computer, electronic equipment and storage media.

Encrypted facilities shall be used for reporting the case and transmitting the investigation materials, and the case materials shall be carried by special persons and vehicles without leaving.

Article 6 In any one of the following circumstances, the personnel of the discipline inspection and supervision organizations at all levels of the Group shall be punished seriously according to regulations and disciplines; those who are suspected of violating laws and committing crimes shall be transferred to judicial authorities to investigate for criminal responsibility according to law:

(I) Disclosing the information of the whistleblower and the content of the whistleblowing and accusation;

(II) Disclosing material whistleblowing and accusation information, causing serious consequences;

(III) Other violations of rules, disciplines and laws.

Article 7 Matters not covered in the System shall be implemented in accordance with national laws and regulations and relevant systems of the Group.

Article 8 The System shall be interpreted by the Discipline Inspection and Supervision Department of the Group.

Article 9 The System shall take effect as of the date of issuance.

(The English translation of the system is for reference only and the Chinese version shall prevail in case of any inconsistency between the Chinese version and English translation thereof)